February 1, 2017

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_:

Congratulations on your appointment to the Maternal Mortality Review Panel (MMRP) for Washington State. This appointment is in accordance with RCW 70.54.450. Service on the panel is voluntary and is expected to last for the duration of the legislation, beginning January 1, 2017, and ending June 30, 2020. Panel members will have opportunities to participate in a variety of capacities during the multi-level review process.

Members of the panel and those who provide information to further the purposes of the panel may not be subject to an action for civil damages or other relief as a result of the review panel activity or its consequences. Panel members are required to maintain confidentiality of all panel proceedings and compliance with RCW 70.54.450 and Department of Health Confidentiality Policies.

I have enclosed a copy of RCW 70.54.450 and the Department of Health Maternal Mortality Confidentiality Agreement Form. Please acknowledge that you have read the enclosed documents and accept the appointment by signing the Confidentiality Agreement and this letter (space provided below). Return copies of the signed documents to Alexis Bates at alexis.bates@doh.wa.gov; or by US mail to Alexis Bates, Washington State Department of Health, PO Box 47880, Olympia WA 98504‑7880. For questions or more information, please contact Alexis at the email listed or 360.236.3510.

Thank you for agreeing to undertake this very important work on behalf of the Washington State Department of Health.

Sincerely,

John Wiesman, DrPH, MPH

Secretary of Health

Signature of Appointee:

Print Name: Date:

Enclosures

cc: Alexis Bates, Department of Health